

CONTRACT PREPARATION INFORMATION

Please submit the following information to City Utilities Development Service. This information will assist in the preparation of a contract for main extension.

Name of Contributor: _____
(Corporate name of party to contract)

Address of Contributor: _____

Phone Number of Contributor: _____

Name and Title of Signatory: _____
(Printed name and title)

Property Owner of Record: _____
(For sanitary sewer contracts only)

Contractor (name, address & phone): _____
(Contracting firm installing the main)

Construction Cost: _____
(Cost of labor and material for the main extension)

Legal Description (sanitary) _____
(Please Email the legal description to: lisa.ramos@cityoffortwayne.org, rick.seals@cityoffortwayne.org)

Federal Tax ID Number: _____

Sanitary Sewer Area Connection Fees / Water Availability Fees (If Applicable):

Please indicate desired area connection fee payment option:

Pay connection fees upfront at current rate:

Pay connection fees at the time of connection with the applicable fees at the time of connection:

Reimbursement Contacts

A contract may include a reimbursement clause which would allow for a prorated reimbursement to the contributor to this contract in the event new tap/direct connection to the sewer system occurs by a property that is not part of this development proposal. The reimbursement clause would apply only to real estate adjacent to the sanitary sewer main extension. Please indicate if you feel this contract qualifies as a reimbursement contract?

Yes No The Utility will make the final determination if the contract does qualify for reimbursement of costs.

Name of party to receive reimbursement: _____

Address: _____

Note: If the Utility is participating in oversizing the main, it will be necessary for you to submit three itemized quotes that include both the base bid and the oversizing bid. The Utility must review and approve the bid tab/format prior to the project going out for bid. City approved non-collusion affidavits will also be required.

Mailing address: 200 E. Berry Street – Suite 250, Fort Wayne, IN 46802-1804

Fax: (260) 427-5737